

**BOARD OF EDUCATION
WEST ESSEX REGIONAL SCHOOL DISTRICT
REGULAR MONTHLY MEETING
November 7, 2022
Board Secretary's Memorandum**

DATE

Monday, November 7, 2022

PLACE

MS Room 121

EXECUTIVE SESSION

6:10 P.M.

ADJOURNED

7:30 P.M.

CALLED TO ORDER

7:38 P.M.

ADJOURNED

8:03 P.M.

OPEN MEETING:

Ms. Deborah Sacco-Calderone, Board President, presided and voiced the call to order in Executive Session at 6:10 p.m.

EXECUTIVE SESSION:

Motion by Ms. Egan Seconded by Ms. Skelton to approve the following motion:

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10:4-11, permits boards of education to meet in closed session to discuss certain matters;

NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education adjourns to Executive Session to discuss Personnel, Student, Negotiations and/or Litigation matters; and

BE IT FURTHER RESOLVED, that public release of these discussions will occur when the need for confidentiality no longer exists.

OPEN MEETING:

The Board reconvened from Executive Session and Ms. Deborah Sacco-Calderone, Board President, presided and voiced the call to order at 7:38 p.m.

Pledge of Allegiance

ROLL CALL:

Ms. B. Buccino

Ms. C. Egan

Ms. J. Marcus – Arrived at 6:12 PM

Mr. F. Perrotti - Absent

Ms. D. Sacco-Calderone – President

Mr. J. Schaer

Ms. J. Skelton

Mr. R. Stampone

Ms. M. Wojtowicz – Vice-President

Administration:

Mr. Damion Macioci, Superintendent of Schools

Ms. Melissa Kida, Board Secretary/Business Administrator

West Essex Regional Board of Education
MINUTES – November 7, 2022

PUBLIC NOTICE OF MEETING:

Notice of the November 7, 2022 meeting of the Board of Education was e-mailed to the Clerks of the Boroughs of Essex Fells, North Caldwell and Roseland and to the Township of Fairfield, and to the editor of The Progress on January 6, 2022 and The Star Ledger on the same day.

BOARD PRESIDENT’S REPORT:

Ms. Sacco-Calderone welcomed Lucas Sabol as the High School Student Representative to the Board of Education. She commented on the vetting process for this new position.

SUPERINTENDENT’S REPORT:

Mr. Macioci commented on the following: Strategic Plan, Shared Services Agreement, NJEA Convention, and the Safety and Security Symposium. He welcomed Lucas Sabol as the new High School Student Representative to the Board of Education.

PRINCIPAL’S REPORTS:

Mr. Diliberto, HS Principal, commented on the following:

- Responsible Social Media
- New Student Operating Instagram Handle @WEKnight_Life
- The new Student Representative to the Board of Education

Dr. Donlevie, MS Principal, commented on the following:

- New Lunch Squad Program
- Upcoming Bobby Lenoy Dodgeball Tournament
- Student Council Food Drive

COMMENTS FROM BOARD MEMBERS:

Ms. Buccino commented on her attendance at the National English Honor Society Showcase.

Ms. Sacco-Calderone commented on the various workshops that the Board Member’s attended at the New Jersey School Boards Convention.

Ms. Egan asked Ms. Kida to tell the public about the upcoming Bleacher Replacement Project. Ms. Kida responded. A question and answer period followed.

BOARD COMMITTEE REPORTS/COMMENTS: (any new or old business)

PUBLIC COMMENTS:

Ms. Sacco-Calderone opened the floor to the public for comments on agenda items. Hearing none, she closed the floor and resumed the meeting.

West Essex Regional Board of Education
FINANCE– November 7, 2022

The following finance motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 14, will be voted upon in one motion.

Motion by Mr. Stampone Seconded by Ms. Egan to approve the following motions:

1. To approve the bills and claims **check number 050368** through **check number 050435** and **check number 050438** through **check number 050506** and **check number 050510** through **check number 050536** and **check number 900057**.
Payroll check number 501093 and **check number 501096** through **check number 501097**.
Void check number 050193, 050436, 050437, 050507-050509.
Totaling: \$4,604,311.46
Enclosures 1F – 6F
2. To approve the **Student Activity Check Register** from October 15, 2022 through November 4, 2022, **check number 14053** through **check number 14058** and **check number 14060** through **check number 14102** and **check number 14104** through **check number 14116** and **check number 14118** through **check number 14145**.
Void Check Numbers 14052, 14059, 14103, and 14117.
Totaling: \$94,162.62
Enclosures 7F – 18F
3. To approve the Regular Meeting Minutes of **October 17, 2022**.
Enclosures 19F – 32F
4. To approve the Executive Session Minutes of **October 17, 2022**.
Enclosure 33F
5. To approve the ice hockey co-operative agreement between the Caldwell/West Caldwell School District and West Essex Regional School District for the 2022/2023 and 2023/2024 seasons, pending NJSIAA approval.
6. To approve the ice rental agreement with **Ice Vault**, in Wayne, New Jersey, for the 2022/2023 school year, in the amount of \$6,400.00 (JV league games).
7. To approve the ice rental agreement with **Codey Arena**, in West Orange, New Jersey, for league games and practices, for the 2022/2023 school year, in the amount of **\$425** per hour.
8. To approve the ice rental agreement with **Montclair State University Arena**, in Montclair, New Jersey, for the 2022/2023 school year, in the amount of \$560.00.

West Essex Regional Board of Education
FINANCE– November 7, 2022

9. To approve a contract for the 2022/2023 school year with **the Boys' and Girls' Club of Clifton, Inc.** in the amount of \$5,000, for use of the swimming pool at the Clifton Boys' and Girls' Club by the West Essex Swim Team for home swim meets and practices for the 2022/2023 swim season.
10. To approve renewal of the contract with **United Business Systems** for replacement/upgrade of 10 district copiers under State Contract A40462 at a monthly lease cost of \$1,633.33 for 48 months.
11. To approve the use of Capital Reserve monies in the amount of \$3,375,400 to subsidize the **Grandstand and Press Box Replacement at West Essex High School** project.
12. To approve the proposal from **Southern Bleacher Company, Inc.** for labor and materials pertaining to the Grandstand and Press Box replacement at West Essex High School project, bid through BuyBoard National Purchasing Cooperative, at a cost not to exceed \$3,375,400 as appended.

Enclosures 34F – 36F

13. To approve the Secretary's and Treasurer's Reports for **September, 2022**, in the amount of **\$21,998,110.23** Pursuant to N.J.A.C. 6A:23-2.11(a), the West Essex Regional School District Board of Education acknowledges receipt of the secretary's certification, and after review of the monthly financial report (appropriations section) certifies that, to the best of its knowledge, as of **September, 2022**, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Enclosures 37F – 85F

14. To approve the attached transfer report from **September 1, 2022** through **September 30, 2022**.

Enclosures 86F-87F

ROLL CALL:

| | |
|----------|--|
| Yes: | Ms. Buccino, Ms. Egan, Ms. Marcus, Mr. Schaer, Ms. Skelton, Mr. Stampone, Ms. Wojtowicz, and Ms. Sacco-Calderone |
| No: | None |
| Abstain: | None |
| Absent: | Mr. Perrotti |

West Essex Regional Board of Education
BUILDINGS & GROUNDS – November 7, 2022

The following building & grounds motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1 -2, will be voted upon in one motion.

Motion by Mr. Schaer Seconded by Ms. Wojtowicz to approve the following motions:

1. To approve the following application for **Use of Facilities** with the appropriate fees in accordance with **Board Policy #7510**:

| Organization | Priority | Event | Facilities | Date(s) | Fees |
|---------------------------|----------|-----------------------------------|---|--|-------------|
| Varsity Sports Camps, LLC | 4 | Basketball Camp for the community | HS gym | Thurs-Fri 11/10-11/11/22 | \$500.00 |
| Starbound | 5 | Dance competition | HS auditorium, 5 classrooms & cafeteria | Fri-Sun 3/31-4/02/23 | \$27,800.00 |
| NJ GRIT Field Hockey Club | 4 | Indoor field hockey training | HS auxiliary gym | <u>Tuesdays</u> 12/6/22 12/20/22 1/10/23 1/24/23 <u>Sundays</u> 12/4/22 1/8/23 1/15/23 | \$1,750.00 |
| All 4 Dance NJ LLC | 5 | Dance recital | HS auditorium and 5 classrooms | <u>Saturday</u> 05/06/23 <u>Sunday</u> 05/20/23 | \$12,950.00 |

2. Whereas, The Board of Education of West Essex Regional School District in the County of Essex, New Jersey (the "Board"), desires to proceed with a school facilities project consisting generally of:

Grandstand and Press Box Replacement at West Essex High School

Whereas, the Board now seeks to take the initial steps in order to proceed with the project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF WEST ESSEX REGIONAL SCHOOL DISTRICT IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval. This project is designated "Other Capital" and the Board is not seeking state funding.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This resolution shall take place immediately.

**West Essex Regional Board of Education
BUILDINGS & GROUNDS – November 7, 2022**

ROLL CALL: Yes: Ms. Buccino, Ms. Egan, Ms. Marcus, Mr. Schaer,
Ms. Skelton, Mr. Stampone, Ms. Wojtowicz,
and Ms. Sacco-Calderone
No: None
Abstain: None
Absent: Mr. Perrotti

West Essex Regional Board of Education
PERSONNEL – November 7, 2022

The following personnel motions are made at the recommendation of the Superintendent of Schools:

CONSENT AGENDA

Anything placed on this agenda, Items 1- 11, will be voted upon in one motion.

Motion by Ms. Wojtowicz Seconded by Ms. Skelton to approve the following motions:

1. To approve with deepest regret, but with 22 years of fondest memories of dedicated service, the letter of resignation, for retirement purposes, from **Norma Minchin** as a Library Aide assigned to West Essex Regional Middle School effective January 1, 2023.
2. To approve the letter of resignation from **Feride Elazaj** as a Custodian assigned to West Essex Regional High School effective October 26, 2022.
3. To approve the appointment of **Julian Barbour** as a Substitute Custodian, assigned to the West Essex Regional School District, as needed, effective November 8, 2022, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, for the 2022/2023 school year, at the rate of \$15.00 per hour.
4. To approve one (1) day, without pay, for employee **#1704** on Wednesday, November 9, 2022.
5. To approve one (1) day, without pay, for employee **#2925** on Wednesday, November 23, 2022.
6. To *amend* the job description for **Safety Coordinator**, as appended.

Enclosures 1P – 3P

7. To approve **James Quinless** for two (2) Extra Lunch Duty assignments, effective October 20, 2022 for the remainder of the 2022/2023 school year, compensation at the stipend amount of \$2,250, per assignment, pro-rated, which is equal to ¼ of a 6th period stipend, each, as per WEEA contract.

West Essex Regional Board of Education
PERSONNEL – November 7, 2022

8. To approve the following **2022/2023 Winter** Coaching appointments:

| <u>SPORT</u> | <u>CANDIDATE</u> | <u>POSITION</u> | <u>STEP</u> | <u>STIPEND</u> |
|-----------------------------|------------------|-------------------------|-------------|----------------|
| <u>7/8 Girls Basketball</u> | Tiffani Hamman | 7/8 th Grade | 5 | \$6,385 |
| <u>7/8 Boys Basketball</u> | John Sorrentino | 7/8 th Grade | 5 | \$6,385 |
| <u>Winter Track</u> | John Mahoney | Assistant | 2 | \$4,663 |

9. To *amend* **Personnel Motion #7** previously approved at the **September 21, 2022** Board Meeting to read: to approve the appointment of **Dana Bartello** as a 3/5th's leave replacement Reading teacher assigned to West Essex Regional Middle School, beginning August 29, 2022 until on or about October 13, 2022, at an annual salary of \$35,497.20, pro-rated, which is 3/5th's of Step 1 of the 2022/2023 Bachelor's+15 Degree Teacher's Salary Guide.
10. To approve the appointment of **Dana Bartello** as a 3/5th's leave replacement Special Education teacher assigned to West Essex Regional Middle School, beginning October 17, 2022 until on or about January 3, 2022, at an annual salary of \$35,497.20, pro-rated, which is 3/5th's of Step 1 of the 2022/2023 Bachelor's+15 Degree Teacher's Salary Guide.
[NOTE: Ms. Bartello replaces Lisa Fleming, who is on a Board-approved medical leave of absence.]
11. To approve the appointment of **Elinore Begala-Gorden** as a substitute teacher/substitute aide assigned to the West Essex Regional School District, beginning November 8, 2022, pending receipt of mandatory paperwork in accordance with N.J.S.A. 18-A:6-7.9, at the rate of \$100.00 per day.

ROLL CALL: Yes: Ms. Buccino, Ms. Egan, Ms. Marcus, Mr. Schaer,
Ms. Skelton, Mr. Stampone, Ms. Wojtowicz,
and Ms. Sacco-Calderone
No: None
Abstain: None
Absent: Mr. Perrotti

West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – November 7, 2022

The following curriculum/special education motions are made at the recommendation of the Superintendent of Schools:

West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – November 7, 2022

CONSENT AGENDA

Anything placed on this agenda, Items **1 - 7**, will be voted upon in one motion.

Motion by **Ms. Marcus** Seconded by **Mr. Schaer** to approve the following motions:

1. To approve the following request for Professional Development:

| Employee Name | Conference/Workshop | Location | Date(s) | Expenses |
|----------------------|---|-------------------|-------------------------|--|
| Lentino, Amanda | Ramapo College Annual School Counselors Luncheon | Mahwah, NJ | Friday 12/2/22 | Conference Fee: No Cost Personal Expenses: Not to Exceed \$20.30 |
| Llauget, Andrea | SUPA Fall State Seminar | Syracuse, NY | Thursday 12/15/22 | Conference Fee: No Cost Personal Expenses: Not to Exceed \$70.50 |
| Salzarulo, JoAnn | Dealing Effectively With Disruptive Students | West Orange, NJ | Thursday 12/1/22 | Conference Fee: \$279.00 Personal Expenses: Not to Exceed \$2.82 |
| Colabelli, Daniella | SUPA Fall Seminar | Syracuse, NY | Friday 11/18/22 | Conference Fee: No Cost Personal Expenses: Not to Exceed \$22.45 |
| Gupta, Ryan | 2023 TECHSPO | Atlantic City, NJ | Wed-Fri 1/25-1/27/23 | Conference Fee: \$515.00 Personal Expenses: Not to Exceed \$350.74 |
| Carolla, Jaclyn | Dealing Effectively With Disruptive Students | West Orange, NJ | Thursday 12/1/22 | Conference Fee: \$279.00 Personal Expenses: Not to Exceed \$5.55 |
| Tobia, Amber | Dealing Effectively With Disruptive Students | West Orange, NJ | Thursday 12/1/22 | Conference Fee: \$279.00 Personal Expenses: Not to Exceed \$5.55 |
| Salvatore, Tracey | FCCLA Fall Leadership Connection | Edison, NJ | Monday 11/21/22 | Conference Fee: No Cost Personal Expenses: Not to Exceed \$34.69 |
| Purcell, Marie | Adolescent and Youth Clinical Training for Suicide Prevention | Morristown, NJ | Wednesday 11/16/22 | Conference Fee: No Cost |
| Hulse, Lisa | NJIT Counselor Visit Workshop | Newark, NJ | Friday 12/9/22 | Conference Fee: No Cost Personal Expenses: Not to Exceed \$12.78 |

West Essex Regional Board of Education
CURRICULUM/SPECIAL EDUCATION – November 7, 2022

2. To approve West Essex Regional High School's participation in the NJDOE State Seal of Biliteracy Program for the 2022-2023 school year. Students who attain this distinction will receive an NJDOE-issued certificate and a notation on their transcript indicating the Seal of Biliteracy award.
3. To approve *Ro Health LLC* as a provider of medical staffing services for West Essex Regional Middle School and High School in-district and out-of-district students, from July 1, 2022 through June 30, 2023, as per the attached fee schedule.

Enclosures 1CSE – 11CSE

4. To approve **Kopack PT**, 297 Passaic Avenue, Fairfield, NJ 07004, as a Structured Learning Experience (SLE) job site from October 24, 2022 through June 30, 2023.
5. To approve **PAWS/Montclair Animal Shelter**, 77 North Willow, Montclair, NJ 07042 as a Structured Learning Experience (SLE) job site from November 9, 2022 through June 30, 2023.
6. To approve the following Schedule B High School Activity stipend for the 2022/2023 school year:

| ACTIVITY | STIPEND |
|--------------------------|---------|
| Film Club | \$1,351 |
| Health and Wellness Club | \$676 |

7. To approve the following Schedule B Middle School Activity stipends for the 2022/2023 school year:

| ACTIVITY | STIPEND |
|-------------|---------|
| Acting Club | \$3,500 |
| Coding Club | \$1,657 |

ROLL CALL: Yes: Ms. Buccino, Ms. Egan, Ms. Marcus, Mr. Schaer,
Ms. Skelton, Mr. Stampone, Ms. Wojtowicz,
and Ms. Sacco-Calderone
No: None
Abstain: None
Absent: Mr. Perrotti

West Essex Regional Board of Education
MISCELLANEOUS – November 7, 2022

The following miscellaneous motions are made at the recommendation of the Superintendent of Schools:

West Essex Regional Board of Education
MISCELLANEOUS – November 7, 2022

CONSENT AGENDA

Anything placed on this agenda, Items 1 - 13, will be voted upon in one motion.

Motion by Ms. Egan Seconded by Mr. Stampone to approve the following motions:

1. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 01A (MS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
2. BE IT RESOLVED that the Board hereby affirms the Superintendent's decision in HIB Investigation No. 01B (MS) for the reasons set forth in the Superintendent's Report to the Board and directs the Board Secretary/School Business Administrator to transmit a copy of the Board's decision to the affected students' parents forthwith.
3. To approve the following revisions to the **2022-2023 school calendar** for all middle and high school students:
 - Monday, June 12th through Thursday, June 15th – **12:17 PM** dismissal
 - Friday, June 16th (12:17PM dismissal)– Graduation at **4:00 PM**
4. To approve the **2023/2024 school calendar**, as appended.

Enclosure 1M

5. WHEREAS, the West Essex Regional Board of Education participated in the New Jersey Quality Single Accountability Continuum (NJQSAC), which is a self-assessment monitoring system established by the New Jersey Department of Education; and
WHEREAS, the West Essex Regional Board of Education received the report of the Commissioner of Education with the status of the five District Performance Review sections; and
WHEREAS, all five (5) key components of school district effectiveness: Instruction and Program; Fiscal Management; Operations Management; Personnel; and Governance greatly exceeded the Department of Education's 80% mandated initial placement requirement for school districts, the Commissioner of Education has designated West Essex Regional as a high-performing district;
NOW, THEREFORE, BE IT RESOLVED, that the West Essex Regional Board of Education recognizes the results of the District Performance Review by the New Jersey Department of Education.
6. To approve all Job Descriptions for the West Essex Regional School District currently on file in the Board Office.
7. To approve the *revised* 2022/2023 transportation bus route, as appended.

Enclosure 2M

West Essex Regional Board of Education
MISCELLANEOUS – November 7, 2022

8. To accept the **School Bus Emergency Evacuation Drill Report**, as appended, for drills conducted on October 27, 2022 in accordance with NJAC 6A:27-11.2, in the West Essex Regional High School bus drop-off/pick-up area, for Routes #1 through #31, under the direct supervision of Luisa Tamburri, West Essex Regional Middle School Assistant Principal.

Enclosure 3M

9. To approve the **Health and Safety Evaluation of School Buildings Checklist Statement of Assurance** for West Essex Regional High School and West Essex Regional Middle School for the 2022/2023 school year.
10. To approve the West Essex Regional School District **School Safety and Security Plan** for the 2022/2023 school year.
11. To approve the 2022/2023 **Shared Services Agreement**, between the West Essex Regional School District Board of Education and Borough of North Caldwell pertaining to Class III Special Law Enforcement Officers for the West Essex Regional School District, pending attorney review.
12. To approve the appointment of **Lucas Sabol**, as per Policy #0143.2, as the 2022/2023 High School Student Representative to the Board of Education.
13. To approve submission of the **Comprehensive Maintenance Plan**, as attached, for the 2021/2022 through 2023/2024 school years, in compliance with Department of Education requirements.

Enclosures 4M – 6M

ROLL CALL: Yes: Ms. Buccino, Ms. Egan, Ms. Marcus, Mr. Schaer,
Ms. Skelton, Mr. Stampone, Ms. Wojtowicz,
and Ms. Sacco-Calderone
No: None
Abstain: None
Absent: Mr. Perrotti

The Board President opened the floor to the public for comments on non-agenda items. Hearing none, she closed the floor and resumed the meeting.

Motion to adjourn by Ms. Wojtowicz Seconded by Mr. Stampone at 8:03 PM.

ADJOURN: There being no further business before this Board of Education, BE IT RESOLVED that this public meeting be adjourned.

President

Business Administrator/Board Secretary